

Free Pentecostal Fellowship in Kenya (FPFK)

Kilimani, Kindaruma Road, P.O. Box 47469-00100 G.P.O. Nairobi, Kenya
+254 20 000 0000 · socialministry@fpfk.or.ke

LEAVE APPLICATION FORM — LV/2026/00004

Employee	Joseph Odhiambo Kimani (MFANO/EMP/0032)	Department	Outreach & Partnerships
Position	Outreach Coordinator	Leave type	Annual Leave
Start date	12 Oct 2026 (full)	End date	18 Oct 2026 (full)
Days requested	5.0	Days approved	5.0
Resumption date	19 Oct 2026	Status	Approved
Reliever	—		
Contact while away	+254754882213	Address while away	—
Reason	Personal matters.		
Handover notes	—		

APPROVAL TRAIL

STEP	ASSIGNED TO	STATUS	ACTIONED	COMMENTS
No approval workflow was recorded.				

Applicant signature & date

Approving officer signature & date